**COURSE SYLLABUS WORKSHEET – Single Instructor**

* Complete this form and submit at least *4 days* before the applicable term’s registration date. (See Planning Schedule for specific due dates.)
* If the instructor will provide **handouts**, email them to the OLLI office at [olli@unl.edu](mailto:olli@unl.edu) *at least two days prior to the first class meeting.*
* Please email this completed form to [jwellsandt2@unl.edu](mailto:jwellsandt2@unl.edu). Questions? Call 402-472-6265.

**Term:** (number, academic year)

**Course Title:**

**Instructor:**

**Facilitator:**

**Day/Dates:**

**Time:**

**Audio Visual/Technology Requirements:**

**Week 1 –** Add title and date**:**

**Description:** (150 word limit)

**Week 2 –** Add title and date:

**Description:** (150 word limit)

**Week 3 –** Add title and date:

**Description:** (150 word limit)

**Week 4 –** Add title and date:

**Description:** (150 word limit)

**Week 5 –** Add title and date:

**Description:** (150 word limit)

**Week 6 –** Add title and date**:**

**Instructor:**

**Description:** (150 word limit)